

SFPPA CAC/IT/NO 62256

Sustainable Family Planning Providers Association

...family planning providers getting it together

(a.k.a. Family Planning Providers Network)

CONSTITUTION

Constitution: Sustainable Family Planning Providers Association

PREAMBLE: We the members of the Sustainable Family Planning Providers Association (SFPPA) having firmly and solemnly resolved to work together, do hereby enact and give ourselves this Constitution to guide and direct us in harmonious co-existence and shall have binding force on all members.

SUPREMACY OF THE CONSTITUTION This Constitution is supreme and its provisions shall have a binding force on all members of the Network herein referred to as **SFPPA, Nigeria**. Any other rule or Law shall derive its authority from this constitution

ARTICLE 1: NAME OF ASSOCIATION

The name of the Association shall be: **Sustainable Family Planning Providers Nigeria (FPPNN); (sustainable family....** hereafter recognized as the **SFPPA, Nigeria**

ARTICLE 2: MOTTO OF ASSOCIATION: Get It Together For Healthy Living

ARTICLE 3: THE NETWORK: The Network is the supreme governing body of the Association. The Network comprises all the members who have paid their fees excluding Board of Trustees. The Network states general policy, sets up short, medium, and long-term programs and activities, elects the board, determines the level of membership fees, amends the constitution, and dissolves the Association if the need arises. The Executive Committee shall be made up of officers of the Network, who may create committees for special tasks with mandates to be determined by the bye-laws; each committee should be presided by a member of the Committee. The Executive Committee shall have a chapter in each Local Government Area. The members of the private associations shall select the association representative on the SFPPA by consensus.

From the State Executive Committees, National Officers of the Network shall be constituted except otherwise decided by two-thirds of the Network. The National and State Committees shall have tenure of at least two years.

ARTICLE 4: COMMENCEMENT: This Constitution shall be operational/ effective from the day the AGM adopts it

ARTICLE 5: INTERPRETATION: In all sections of this Constitution, the simple or ordinary meaning of terms used in this document shall be presumed. If there should be any difference of opinion concerning the meaning of any of the foregoing provisions of the constitution, the opinion of a two-third majority will suffice. Where this is not possible or applicable, then the Executives or the Board of Directors might seek legal advice to be able to satisfactorily resolve the differences. The Association shall be at liberty to accept such interpretation that accords with the spirit of this Constitution and such interpretation shall be binding.

ARTICLE 6: SUPREMACY OF THE CONSTITUTION

- (i) This constitution is supreme and its provisions shall be binding on all of its members
- (ii) Wherever a rule or regulation or recommendation of a permanent or an ad-hoc body so constituted, is inconsistent or is in conflict with the existing provisions of this constitution, such regulations, rule, bye-laws or standing orders shall be void only to the extent for which it/they is/are inconsistent or in conflict therewith.

ARTICLE 7: FUNDAMENTAL OBJECTIVES

The purpose of this Network shall be to:

- (i) Provide a platform of interaction for providers of family planning within the identified NURHI project high volume sites in Ilorin, Ibadan, FCT, Kaduna, Zaria and Benin. This interaction will basically bring about increase in quality of FP service provision for these communities and any other city that may be co-opted into the SFPPA in future
- (ii) Provide quality Family Planning services/commodities to the urban poor at the community level through an established referral system
- (iii) Contribute to an improvement in family health through the promotion of family planning services and by so doing contribute to Nigeria's quest to attain the MDGs in particular goals 4,5 and 6
- (iv) Contribute to the overall improvement of socioeconomic standards of living at the community level through the promotion of FP

ARTICLE 8: VISION: A Healthy and economically empowered society

ARTICLE 9: MISSION: To work closely with target communities to increase awareness of FP and its uptake by reducing barriers to utilization while increasing the quality of FP service provision.

ARTICLE 10: CORE VALUES

Honesty: Openness to our target population and within ourselves in the network

Efficiency: Giving prompt attention to clients' needs and rendering services appropriately using available resources to achieve the best possible results.

Professionalism: Rendering services with skill and in line with the dictates of professional ethics, having respect for the clients' beliefs and preferences, recognizing our individual limits and limitations and making referrals as appropriate.

Unity: Striving to achieve harmonious working relationship among members, fostering togetherness and speaking with one voice for and in the interest of the network.

Dynamism: Being abreast of new knowledge and innovations in reproductive Health and in the management of a network such as FPPN.

ARTICLE 11: GOALS: To contribute to the increase Contraceptive Prevalence Rate by 20% point among urban dwellers by 2014 in the selected NURHI intervention sites

ARTICLE 12: MEMBERSHIP: Membership shall be drawn from registered members of the following private sector professional associations: NAPPMED, ACPN, AGPNP AGPMPN, GMD, as well as public sector health providers such as FP state FP Coordinators and FP providers within the public health facilities

The Core Members (Clinical) shall comprise of the following:

- (i) Doctors
- (ii) Nurses/Midwives

12.2 Core Members (Non-Clinical): shall comprise of the following:

- (i) Pharmacists
- (ii) Patent Medicine Vendors (PMVs)

12.3 Membership from the private practitioners shall be through their respective associations

STAKEHOLDERS

12.4 State Ministry of Health (SMOH) and the Federal Capital Territory Administration (FCTA) Health and Human Services Secretariat stakeholders include:

- (i) Director, Primary Health Care (PHC)
- (ii) Director, Medical Services/ GM Hospital Services
- (iii) Director, Nursing Services
- (iv) Director, Pharmaceutical Services
- (v) Director, Policy Research and Plans
- (vi) State Family Planning Coordinator
- (vii) State Monitoring & Evaluation (M&E) Officer

The Local Government Level shall comprise of the following:

- (i) Head of Department, Health
- (ii) Local Government Family Planning Coordinator/Supervisor
- (iii) Local Government Monitoring & Evaluation Officer.

13.1 The membership of the Supporting Groups known as the NURHI social mobilizers and referred to as "friends of the network" shall comprise of the following:

- (i) Community leaders
- (ii) Youth associations
- (iii) Religious associations and Faith Based Organizations
- (iv) Artisans / trade associations
- (v) Identified Champions

- (vi) Traditional leaders etc within the community
- (vii) Market Women Association
- (viii) Motor Union Leaders

13.2 However, the group of 13.1 above is not exhaustive and can be expanded if and when necessary.

ARTICLE 13: MODE OF APPLICATION AND TERMINATION OF MEMBERSHIP

13.1 All interested members shall be required to register with their State Network with relevant certificates and current professional practicing license attached.

13.2 Membership of the Network is voluntary and a member may decide to withdraw his/her membership at any time by giving a written notice of withdrawal at least a month through his/her FPPN Local Government Chairman, and the Network through the Executive committee shall consider this.

13.3. A member of at least two years standing may apply for leave of absence in writing to the state executives and providing the member shall during the period reside outside the area covered by the association or the Federal Republic of Nigeria

13.4 Suspension: the Executive committee shall suspend any member found guilty of misconduct

13.5. Dismissal: A member may be relieved of his/her membership status or de-registered if he/she grossly violates the Network's code of conduct or that of this constitution. The following are also grounds upon which members can be considered for dismissal: fraud, misappropriation of funds of the association, professional misconduct, abuse of office, failure to renew registration/membership with FPPN or their Professional Association. In cases of expulsion an appeal will lie with the board of trustees.

13.4 MEMBERS' COMMITMENT: Members shall do their utmost best to promote the attainment of the objectives of the Network.

ARTICLE 14: ORGANIZATIONAL STRUCTURE OF THE ASSOCIATION: The governing bodies of the Association are: The Annual General Meeting of the Network (National, State and Local Government executives) and the Board of Trustees as defined in the following Articles (16 and 17)

15: NATIONAL OFFICERS

- a) National President
- b) Vice President
- c) Secretary
- d) Assistant Secretary
- e) Financial Secretary
- f) Treasurer
- g) Public Relations Officer

A Network Auditor will also be appointed on an annual basis by the AGM.

At the state levels, there shall be Chairperson and Vice chairperson

Criteria for Selection into the offices:

Generally, positions into the national offices shall be rotated, contested and democratically elected across the states.

- a. Candidates must be fee paying members of the network
- b. Candidates must have successfully completed the Officer's screening process
- c. Submit as appropriate copies of certificates
- d. Candidates must have given outstanding and sustained service to the network

Criteria for President/Vice President

- a. Must possess requisite knowledge and experience in FP
- b. Must possess good oral and interpersonal skills
- c. Must not have criminal record
- d. Must possess good presentation skills

Criteria for General Secretary/Asst. Gen Secretary

- a. Should possess administrative and managerial skills
- b. Must be computer/ICT literate
- c. Must possess good oral and written skills

Criteria for Financial Secretary/Treasurer

- a. Must possess financial management skills
- b. Should possess numeracy skills
- c. Should be computer literate
- d. Must have no record of fraud
- e. Should be organized

- a) The President shall:
 - i) Be the executive and administrative head of the association.
 - ii) Preside at any National Executive Council meetings and conferences of the Association.
 - iii) Exercise general overseeing of the day – day affairs of the Association and to this end shall visit State Chapters and Local Government Branches and such affiliates as time and opportunity allow.
 - iv) Act in emergencies for the Association and on every action taken to the next meeting of the National Executive Council.
 - v) Be responsible for the general administration of the Network and ensure that any resolution of the National Executive Council is carried out into effect and may take such steps as he/she shall consider necessary to this end after due consultation with at State Representative of the NEC
- b) Vice President shall:
 - i) Assist the President in all his/her functions as may be so delegated.
 - ii) In the absence of the President act for the President in all capacities except those statutorily reserved for the Office the President
- c) Secretary shall:
 - i) Prepare and keep records of the minutes of all National Executive meetings and conventions.
 - ii) Convene all meetings in constitution with the agenda, time and place of meeting in consultation with the President
 - iii) Issue out circulars for such meetings stating the agenda, time and place of meeting.
 - iv) Be responsible for keeping and maintaining a database of information for the Association
 - v) Keep in touch with all state organizations affiliated to the Association and keep the National Executive Council informed regularly.
 - vi) Keep and / or supervise the keeping of all records of the Association.
 - vii) Compile Annual Reports of the Association.
 - viii) Keep a log book in the Secretariat, which will record all major National events carried out during the year like state election details and participation of the Association in national matters.
 - ix) Be responsible for general discipline of the paid employees of the Association, provided that he/she shall bring this to the attention of the National Executive Committee.
 - x) Keep an amount of money as Imprest; The National Executive Committee should decide this amount.
 - xi) Be the custodian of all properties of the Secretariat.
 - xii) Perform all other administrative duties that may be assigned to her by the National Executive Council or the President from time to time.
- d) Assistant Secretary shall:
 - i) Assist the Secretary General in all his/her functions as may be so delegated.
 - ii) In the absence of the Secretary General, act for him/her in all capacities except those statutorily reserved for the office the Secretary.
- e) Financial Secretary shall:
 - i) Be responsible for receiving all money due to the Association, issue official receipts and deliver same to the Treasurer within 48 hours of receiving such money.
 - ii) Keep correct account books of the Association's money and other assets.
 - iii) Make no payment without the authority of the National Executive Council, or of the Association's President.
 - iv) Give quarterly statements of accounts and all annual financial report to the National Executive Council.
 - v) Follow –up the collection of all money due to the National Executive of the Association.
- f) The Treasurer shall:

- vi) Accept all money due to the Association and deposit same in the Association's bank accounts for the Association.
- vii) Effect all payments due, and keep or cause to be kept regular books of accounts for the Association.
- viii) Make no payment without the authority of the Executive Committee, or of the Association's President
- g) Public Relations Officer shall:
 - a. Be responsible for publicizing the activities of the Association and in doing so shall work in conjunction with the Secretary and President.
 - b. Be required on occasion to represent the Association at meetings, seminars and workshops.
 - c. Have full access to the database
 - d. Be required to make available to the National/State Executive Committee any information that may be so required that concerns activities, programs and projects of the Association.

ARTICLE 16a: The National Council:

COMPOSITION;

- ❖ National President
- ❖ Vice President
- ❖ Secretary
- ❖ Assistant Secretary
- ❖ Financial Secretary
- ❖ Treasurer
- ❖ Public Relations Officer
- ❖ Representatives
 - ✓ State Chairmen
 - ✓ State Secretaries

ROLES

- ❖ Approve Policies
- ❖ Source for local and international support
- ❖ Approve Budgets
- ❖ Approve work plan and programmes
- ❖ Final Arbiter on issues of conflict/disputes.

FREQUENCY OF MEETINGS

- ❖ Monthly then quarterly as the network matures
- ❖ Emergency meetings may be convened when necessary.

Article 16b: The State Board

COMPOSITION; of State EXCO

- ❖ State Chairman
- ❖ State Vice Chairman
- ❖ State Secretary
- ❖ State Assistant Secretary
- ❖ Financial Secretary
- ❖ Treasurer
- ❖ Public Relations Officer
- ❖ Internal Auditor

STATE BOARD; includes all of the above along side all the LGA coordinators.

ROLES

- ❖ Vii) Transfer to secretary' work profile.
- ❖ B the vice Chairman shall in the absence of the chairman, act on his behalf.
- ❖ 5) Transfer to secretary's work/role.

FREQUENCY OF MEETINGS

- ❖ Board- Quarterly
- ❖ State- Monthly.

ARTICLE 17: The Board of Trustees:

- A. **Composition:** There shall be the Board of Trustees for the Association herein referred to as **Trustees** who shall be appointed at general meeting by two-thirds majority votes members present.
- B. The Board of Trustees shall consist of maximum of 12 members as shall be known as registered trustees of Family Planning Providers Network.
- C. **Tenure:**

The Board of Trustees shall be indefinite. However, a trustee shall cease to hold office if he/she:

- i. Becomes insane
 - ii. Is officially declared bankrupt is convicted of criminal offence involving dishonesty by a court of competent jurisdiction
 - iii. Resign his office after the expiration of one month's notice in writing to the Board of Trustees.
 - iv. Is recommended for removal from office by two third (2/3) majority votes of members present at the Network's General Meeting or
 - v. Ceases to reside in Nigeria.
 - vi. Dies
- D. Upon a vacancy occurring in the number of trustee's general meeting will be held to appoint another eligible member of Family Planning Providers Network.

ARTICLE 18. COMMON SEAL.

- A. The trustees shall have a common seal.
- B. Such common seal shall be kept in the custody of the secretary who shall produce it when required for use by the Trustees.
- C. All documents to be executed by the trustees shall be signed by such of them and sealed with the common seal.

ARTICLE 19. AUDITORS

- A. An auditor shall be appointed at the general meeting to audit the accounts of the association annually or as may be required, the audited reports shall be submitted to the general meeting through the board of trustees of the association for approval.

ARTICLE 20: Meetings

- i. The Network shall meet once a year during the general Meeting of the Association. The full program of the General Meeting is determined by the President with the approval of the Board and shall be communicated to all members at least three weeks before the date of the Meeting. The proceedings of the General Meeting shall be detailed in the bye-laws.
- ii. The National Executive Committee hears the annual report, a week before the General meeting and discusses the previous year's activities and accounts, and present to the Network during the General Meetings.
- iii. All General Meetings are presided over by the President or, in his/her absence, by the Vice president. All members may attend General Meetings, but only fee paying full members in good standing may be entitled to vote. Each member of the Association present is entitled to his/her vote only. Voting can be done through proxy
- iv. The Board meets at least 2 times a year.
- v. Emergency meetings of the Board may be called upon written request of at least two-thirds of the Board's members. The agenda of the meetings shall be communicated to the Board members at least three weeks before the meetings. All decisions of the Board should be communicated to the membership.
- vi. The Executive Committee meets between Board meetings upon convocation by the President. It meets whenever necessary or urgent.

- vii There will be an emergency meeting as need arises
- vii. Meetings should be used to give Progress Reports

ARTICLE 21: ELECTION INTO THE EXECUTIVE COMMITTEE

- a. Election into the EC offices should take place at the AGM. Bye-elections can also be held in the event of resignation or death

ARTICLE 22: SOURCES OF FINANCE

22.1 The Association's funds shall be through any or all of the following:

- a. Membership registration of N2,000 and annual subscription of N1,000
- b. Annual Distributor's fees as agreed by states
- c. Sponsorship from NURHI or any other Organization with same interest
- d. Donations from Friends of the Network and public spirited individuals
- e. Funded proposals by FP Donor agencies/ Multi-lateral and bi-lateral
- f. Fundraising Activities

22.2 FUNDS OF THE ASSOCIATION

- a. Any money obtained by the group shall be used only for the group.
- b. Any bank accounts opened for the group shall be in the name of the group.
- c. Any cheque issued shall be signed by at least two of any three nominated signatures.
- d. The Executive Committee will ensure that the group activities stay within the budget.

ARTICLE 23: FINANCIAL MATTERS

- a. There shall be a bank account for the network with appropriate separation of duties for effective controls;
- b. The Financial Secretary will prepare cheque for all payments above NGN15, 000. Each cheque will be made out with a supporting payment voucher stating the payee, the purpose of the payment, and the amount.
- c. The President and Financial Secretary are the cheque signatories. For cheques in the amount of N50, 000 and above, a combination of three or more Executive Members may sign.
- d. The Chairman or his designee must approve all expenditures

ARTICLE 24: STATE CHAPTERS: State Chapters of the Network shall be structured as the National as in Articles 16, 17 and 30 only with necessary modifications. The jurisdiction of their powers is within their state. The State shall hold meetings monthly or otherwise called by the State Coordinating Team on emergency basis.

ARTICLE 25: POWERS AND FUNCTIONS OF LGA CHAPTERS: LGA Chapters of the Network shall be structured as the National and State structures as in Articles 16, 17 and 30 only with necessary modifications. The jurisdiction of their powers is within their LGA. The LGA Chapter shall hold meetings monthly or otherwise called by the LGA Chapter Coordinating Team on emergency basis.

ARTICLE 26: RULES AND REGULATIONS OF THE STATE AND LGA /OTHER SUB CHAPTERS: The State and LGA Chapters shall observe and conform with the same rules and regulations of the national body adapting them to state and local conditions according to their discretion, given that such adaptation(s) is/are not inconsistent or is/are not in conflict with the existing provisions of this constitution; any other rule, bye-laws, standing orders, guidelines or code of conduct under its authority.

Wherever such a rule or regulation or recommendation of a permanent or an ad-hoc body so constituted at the LGAs, is inconsistent or is in conflict with the existing provisions of this constitution, such regulations, rule, bye-laws or standing orders shall be void only to the extent for which it/they is/are inconsistent or in conflict therewith.

Article 27: Elections Procedures

- (i) Elections for the National Officers are held every two years. Board seats vacated through resignation or other reasons are filled during the next General Meeting following the declaration of the vacant seat(s).

- (ii) At least a month to the Election, a five (5) member Electoral Committee will be set-up through nomination. The Electoral Committee shall be constituted from the Network;
- (iii) The State/LGA invites nominations from prospective candidates at least four weeks before the scheduled date of the General Meeting. Prospective candidates submit their nomination to the Electoral Committee using the prescribed form. This form shall include information on the candidate, his or her background and a statement by the candidate on the reasons for standing for a position on the Executive and the areas of possible contribution to the development of the Association. The form should be endorsed by two active members of the network
- (iv) Members are sent information on nominated candidates at least ten days prior to the General Meeting, together with the agenda and other materials related to the AGM (propositions that need voting and approval of the Network). All these materials will be posted on the National website. Paper copies of all the documents will be available during the AGM.
- (v) Following registration of participants at the AGM, and verification by the Secretariat of the Association of membership status, the full list of members will be distributed to the attendees. This list constitutes the electoral body.
- (vi) Only Candidates who emerge successfully from the screening exercises shall be voted for, and all members voting shall be financially up-to-date.
- (vii) The elections of the NEC are supervised by the electoral committee made up of members, proposed by the Network, among members who are not candidates, and is presided by the Chairman of the Electoral Committee
- (viii) Voting shall be done using Open-Secret Ballot System to allow for transparency and confidentiality. The counting proceeds after the ballots are collected and matched against the list of eligible voters. The counting is public and transparent.
- (ix) The Chairman of the Electoral Committee announces the results and the scores obtained by each candidate.
- (x) The ballots are kept by the President of the Electoral Committee in case of requests for recounts. Written applications for a recount are accepted within 48 hours, after which the results announced at the meeting are valid. The ballots are then filed for the records.
- (xi) A simple majority is required for each position. If there is a tie, there will be a re-run election, and only candidates having highest number of votes shall re-contest.
- (xii) The names of the elected officers of the Network along with the minutes of the meeting are communicated to the membership within two weeks.
- (xiii) The names of the officers of the Association along with the minutes of the AGM are communicated to the membership within two weeks.

ARTICLE 28: OATH OF OFFICE

The Chairman of the Electoral Committee shall administer the Oath of Office on newly elected members within two months of post election, preferably during the next General Meeting.

ARTICLE 29a: MISCELLANEOUS PROVISIONS

- a. The association shall carry out any act as at when necessary in order to achieve its aims and objectives. The network shall be in continuous relationship with its current Development Partner(s), but is not limited, or restricted from establishing other relationships and/or affiliations with other partners.
- b. The Network shall engage in programmes and activities that may be for the betterment of the network, its members and target population, so far as, this is generally acceptable.

ARTICLE 29b: ALTERATIONS AND AMENDMENTS TO THIS CONSTITUTION

- a. The provisions of the Constitution shall be subject to amendment, if its so decided by a minimum of two-third consensus of members present and voting during the General Meeting, and after receiving the assent of the Registrar General of the Corporate Affairs Commission

ARTICLE 30: RESOLUTION OF CONFLICTS

In the case of conflicts, a reconciliation committee will be set up to resolve the issue internally, where this fails, it will be referred to the next level, in the case of the LGA, the state, for state, the national. If the conflict cannot be resolved the board of trustees will be brought in.

ARTICLE 31: GRIEVANCE PROCESS

- a. The aggrieved party (ies) shall write a letter to the Coordinator/Chairman, who will address/ mediate in the disputes.
- b. If this fails, the matter will be referred to the Conflict Resolution and Disciplinary Committee. The committee will make recommendations to the Executives.
- c. The Executives shall attempt to resolve the issue based on the committee recommendation.
- d. If the matter is not resolved at this level, it can be referred to a higher level (State, National or BOT)

ARTICLE 32: STANDING COMMITTEES

The Network shall have the following Standing Committees: Public Enlightenment Committee, Conflict Resolution and Disciplinary Committee, Budget and Finance Committee and Welfare/Social Committee, Appraisal and Incentive

Duties:

Public Enlightenment committee

- To create awareness on FP
- Represent FPPN in the media and other publicity-giving events
- Publicize FPPN activities
- Make appropriate recommendations

The PRO of the Network shall be the Chairperson

Conflict resolution/Disciplinary committee:

- Receive complaints from members through the chairman
- Deliberate on complaints and call all parties concerned to hear from all parties
- Reconcile parties in disputes to the extent possible and make recommendations to the Executive
- Enforce compliance with all established guidelines

Welfare committee

- Coordinating all social activities agreed to by members of the network
- Secure and arrange venues for FPPN activities
- Coordinate entertainment/refreshments to be provided at FPPN activities
- Visit or make enquiries about members who have been absent for up to three consecutive meetings, or as may be directed by the house.
- Make appropriate recommendations

Budget and Finance committee

- Prepare yearly budget for the Network
- Monitor all income and expenditure of the Network and submit appropriate reports to the Executive Committee
- Make appropriate recommendations

The Financial Secretary of the Network shall be the Chairperson

Incentive and Appraisal committee

- Recommend deserving FPPN facilities for incentives based on laid down criteria for both clinical and non-clinical members

ARTICLE 33: DISSOLUTION OF THE ASSOCIATION: When and where the network is apparently not able to attain its objectives over a considerably long period of time, a notice to wind up the network at the specific level may be tabled. A notice to this effect has to be served to all members with not less than 60 days. At the meeting, which notice had been adequately served, if two-thirds of those members present and voting at such meeting agrees to this motion, then the network stands dissolved. Any assets of the Network at this level shall be returned to their providers, if they require such to be done, or shall be passed to another group with similar aims.

ARTICLE 35: SAVINGS AND TRANSITIONAL PROVISIONS

- (i) All officers holding office immediately before the coming into operation of this shall be deemed to be officers under this constitution.
- (ii) Any other directives made or deemed to have been made under or virtue of the provisions of any TOR, continue in force with necessary modifications and may be amended, altered or revoked as if it had been made under this constitution.

ARTICLE 36: SPECIAL CLAUSE

1. The income and property of the **Sustainable Family Planning Providers Network**, howsoever derived shall be applied solely towards the promotion of the objects of the network as set forth in this Rules and Regulations/ Constitution, and no

- portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise however, to the members of the SFPPA
2. Provided that nothing herein shall prevent the payment in good faith, or reasonable and proper remuneration to any full time officer or servant of the SFPPA in return for any services actually rendered to the network but so that no member of the Council of Management or Governing Body shall be appointed to any salaried office of network or any office of the SFPPA paid by fee; and that no remuneration or other benefits in money or moneys shall be given by the SFPPA to any member of such Council or Governing Body except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised, or let to the SFPPA provided that the provision last aforesaid shall not apply to any payment of any company to a member of the network may be a company in which such a member shall not hold more than one-hundredth part of the capital, and such member shall not be bound to account for any share of profits he may receive in respect of any such payment.
 3. NO ADDITION, alteration, or amendment shall be made to or in the Rules and regulations/Constitution for the time being in force, unless the same has been previously submitted to and approved by the Registrar-General.
 4. In the event of winding up or dissolution of the Sustainable Family Planning Providers Network, there remains after the satisfaction of all its debts and liabilities, any income or property (ies) whatsoever, the same shall not be paid or distributed among the members of the network but shall be given or transferred to institution(s) having objects similar to the objects of the Sustainable Family Planning Providers Network so nominated and approved by the registered trustees of the network provided that THE body(ies) so nominated and approved by the Registered Trustees of the SFPPA is/ are prohibited from distributing it's or their income and or properties amongst it's or their members to any extent at least as is imposed on the network under or by virtue of the SPECIAL CLAUSE hereof, such institution or institutions to be determined by the member of the network . Effects cannot be given to the aforesaid provision then to some charitable object.

CHAIRMAN

SECRETARY

DATE

DATE